

Durham County ABC Board

**Minutes of the Meeting
August 15, 2011**

The Durham County ABC Board met at the administrative office, 3620 Durham Chapel Hill Boulevard on the 15th day of August 2011.

Chairperson Emily A. Page called the meeting to order at 5:30 PM.

Other board members present were Michael Nelson, Erroll Reese, Kim Shaw and Connie White. Chief Operating Officer Dewanda Dalrymple, Law Enforcement Chief Derrick McMillan and Attorney George W. Miller, Jr. were present.

Consent Items

Consent agenda items included the Board Attendance Report, Adoption of Agenda and the Minutes of the July 18, 2011 Meeting. On motion by Mr. Nelson, seconded by Mr. Reese, the consent agenda items were approved without objection.

Law Enforcement Report & Incident Update and the Financial Reports for July 2011

- **Law Enforcement Report for July 2011**

In July, there were 21 persons arrested with 28 total charges for various alcohol-related offenses and other offenses. There are now 2 cases pending in traffic court, 145 cases in district criminal court and 0 cases in superior court.

Closed Business

On motion by Mr. Reese and seconded by Ms. White, the Board went into closed session per GS 143-318.11(a): (3) consult with attorney (5) facility leases or purchases (6) personnel matters.

- **Financial Reports for July 2011**

The July retail sales were up 1.27% compared to last year. MXB sales were down 3.74% compared to last year.

Total sales for the month and year-to-date were \$1,904,543, representing an increase of \$5,739 or a positive 0.30% as compared to last year. Sales were below the budget projections by \$90,200, a negative variance of 4.52%.

Profit before distributions of \$124,123 was above budget for the month by \$31,435, representing a positive variance of 33.91%.

After profit distributions totaling \$53,771, there was a gain of \$70,352, a variance of \$39,875 over budget. Net income increased \$18,210 compared to July 2010.

Major Grant Partner Program for FYE 2012 and Other Educational Distributions

Ms. Page reiterated that the guidelines and criteria for the Major Grant Partner Program were approved at the October 18, 2010 Board meeting. Then she opened the floor for discussion about whether the partner program will be offered this year and if so, how it would be offered. After lengthy discussion,

it was determined that further study about costs and structure of the program would be assessed before a decision is made. The Board decided to schedule a retreat sometime in early 2012 to explore how to move forward with the Major Grant Partner Program.

Employee Health Insurance Overview

Ms. Dalrymple explained that at present, Durham County ABC employees are covered under the North Carolina Association of County Commissioners Health Insurance Pool. The Association will cease to offer health insurance as of January 1, 2012. Ms. Dalrymple and Fiscal Services Director, Lee Keatts have been meeting with a number of health insurance providers to review options for a new plan. A recommendation for a new plan will be presented to the Board at next month's meeting.

North Carolina ABC Association Meeting Report

Ms. Page, Ms. White, Mr. Nelson and Mr. Reese attended the North Carolina ABC Association meeting last month. Ms. White and Mr. Reese were impressed with the Business Ethics workshop. They found the speaker and the content very informational and entertaining. Ms. Page commented that the census data was very interesting. It provides information on the changing population in North Carolina.

Other Business

Ms. Page stated that the loan closing for the Woodcroft property should occur as scheduled on Friday, July 19th.

Also, the architect informed Ms. Page that construction on Holloway Street should start very soon.

The lease on the Ravenstone property ends in November. Ms. Dalrymple was informed by telephone today that August 3 was the deadline to notify the landlord if we intend to exercise the five-year lease option. The Board asked Ms. Dalrymple to request a 30-day extension on giving the leasing agent a decision. During this 30-day period, the Board will conduct due diligence to analyze the profitability of Store 5.

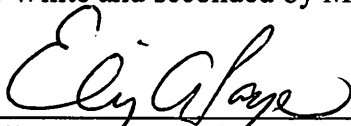
Closed Business

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Adjournment

On motion by Ms. White and seconded by Mr. Nelson, the meeting was adjourned without objection.

Approved by:



Emily A. Page, Chairperson