

**Minutes of the Meeting
September 21, 2015**

The Durham County ABC Board met at the administrative office, 3620 Durham Chapel Hill Boulevard, on the 21st day of September, 2015.

Board Chair, Wayland Burton, called the meeting to order at 5:30 p.m.

Board members Robert "Bob" Nauseef, Pilar Rocha-Goldberg and Jackie Wagstaff were present. General Manager Barry Sessoms Chief of ABC police Rufus Sales and attorney George W. Miller, Jr. were also present.

Conflict of Interest Review and Declaration

Chairman Burton read the Board's conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items coming before the Board and, if so, does the Board member wish to recuse him or herself from deliberating and voting on the matter. All Board members verbalized that they do not have any conflicts.

General Business

Public Comment

Chairman Burton stated that there are not any members of the public present this evening.

Salary Review

Chairman Burton indicated that Quan Company had decided not to attend the meeting because it was believed that most of the data required was readily available from the State ABC. Chairman Burton suggested that a sub-committee would be formed consisting of himself and Board Member Miller (or Ms. Wagstaff should Mr. Miller not be available) that will review the available data as well as soliciting additional data from ABC Boards in Nash County, Asheville City and Pitt County because they have a similar number of stores. The object of the review is to ensure that Durham County ABC staff, including Law enforcement, are receiving pay and benefits consistent with similar operations.

Law Enforcement Report for July 2015

Chief Sales reported to the Board the law enforcement activity during the month of August. Chief Sales presented a proposed operating procedure (SOP) regarding underage sales investigation and a waiver for civilian personnel that are involved. Board member Wagstaff made a motion that the SOP and waiver be accepted by the board, the motion was seconded by Board member Rocha-Goldberg and passed by the board without further discussion.

The Chief also presented a brochure regarding Underage Drinking Awareness that were to be handed out during participation at the Pride Parade and the Latino Festival scheduled for Saturday September 26, 2015.

The Chairman shared information from a recent NABCA article about large box stores like Costco and Target trying to gain access to alcohol sales in many other states.

Financial Report for FY2015 Y/E and July 2015

Mr. Sessoms reviewed with the board that the positive sales growth and expense control continues to move the ABC Board ahead of plan in sales and profits. He also informed the board that the sales increase in Durham was the highest of comparable ABC boards in the state.

Mr. Sessoms also reviewed the capital projects that were complete to date and indicated that expenses were favorable to plan by about \$5,000 YTD.

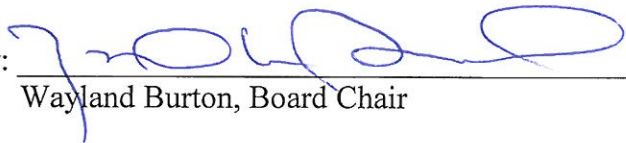
Closed Business

Mr. Nauseef motioned for the Board to go into closed session per G.S. § 143-318.11(a): (3) consult with attorney, (5) facility leases or purchases and (6) personnel matters. Ms. Rocha-Goldberg seconded the motion and the Board approved without objection.

Adjournment

Chairman Burton motioned to adjourn the meeting and the Board approved without objection.

Approved By:



Wayland Burton, Board Chair