

Durham County ABC Board

**Minutes of the Special Meeting
August 9th 2019, 1:00 p.m.**

The Durham County ABC Board met at the administrative office, 2634 Durham Chapel Hill Boulevard. Notice of the date, time, location and purpose of the meeting was published.

Board Chair Andy Miller called the meeting to order. Board members Donald Lebkes, Beverly Thorpe, Lawrence Daye and Ryan Urquhart were present. Durham County ABC Interim General Manager Misty Walters and Attorney George W. Miller, Jr. were also in attendance.

Conflict of Interest Review and Declaration

Chair Miller read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items that were known to be coming before the Board and, if so, does any Board member having a conflict wish to recuse him/herself from deliberating and voting on the matter. All Board members verbalized that they do not have a conflict.

General Business

Public Comment

Chair Miller acknowledged that there were not any members of the public present for comment.

Closed Session

Mr. Lebkes motioned for the Board to go into closed session to interview candidates for the general manager position. Ms. Thorpe seconded the motion and the Board approved unanimously.

Open Session

The Board returned to open session. Ms. Thorpe motioned that the Board accept the new general manager recommendation from the closed session. Mr. Urquhart seconded the motion and the Board approved unanimously.

Mr. Urquhart motioned that the Board direct counsel to prepare a draft employment contract for Board consideration. Ms. Thorpe seconded the motion and the Board approved without objection.

The Board agreed that Chair Miller is responsible for negotiating the general manager salary to be included in the employment contract.

Mr. Urquhart motioned for the meeting to adjourn. The motion was seconded by Mr. Daye and the Board approved without objection.

Approved By: 
Andy Miller, Board Chair