

Durham County ABC Board

**Minutes of the Special Meeting
April 10th 2020, 9:30 a.m.**

The Durham County ABC Board met at the administrative office, 2634 Durham Chapel Hill Boulevard with some members attending virtually. Notice of the date, time, location and purpose of the meeting was published.

Board Chair Don Lebkes called the meeting to order at 9:35am. Board members Daniel Edwards, Frachele Scott, and Ryan Urquhart were all present virtually. General Manager Niegel Sullivan, Support Services Director Perlie Davis and Attorney George Miller were also in attendance.

Conflict of Interest Review and Declaration

Chair Lebkes read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items that were known to be coming before the Board and, if so, does any Board member having a conflict wish to recuse him/herself from deliberating and voting on the matter. All Board members present verbalized that they do not have a conflict.

General Business

Public Comment

Chair Lebkes acknowledged that John Norris, a member of the public was present virtually but had no comment.

Grant Program

Mr. Sullivan stated that the final grant reporting deadline for FY2019 grant recipients is April 30th and that the grant application program deadline for FY2020 is also April 30th. Due to the current circumstances with the declared state of emergency and the impact to these organizations, Mr. Sullivan recommended that the deadlines for both be extended to May 30th. He also recommended moving the payout date for FY2020 recipients from July 1st to August 1st to allow adequate time for review of applications and processing of payments.

Mr. Edwards motioned to move forward with the recommendation as presented. Dr. Urquhart seconded the motion and the Board approved unanimously.

Delivery

Mr. Sullivan acknowledged that there have been questions about the possibility of doing home deliveries. He further stated that it is not currently legal to make home deliveries of spirits in North Carolina. He mentioned that the NC ABC Commission is looking at administrative rules as pertaining to Mixed Beverage customers but not home deliveries to retail customers. Mr. Sullivan suggested that the Board should consider the delivery option proactively and possibly recommend a policy to the NC ABC Commission.

The Board engaged in discussion. In response to a question from Dr. Urquhart, Mr. Sullivan stated that he would reach out to Dalcom regarding options for online order/pickup and get back to the Board. Mr. Sullivan suggested that if we were to provide home deliveries that we look at 3rd party companies that could handle the task for us. Mr. Lebkes mentioned that a local distillery is providing online order/pickup already.

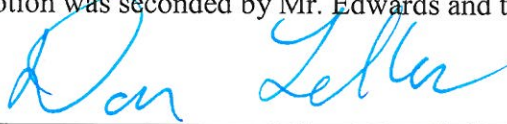
Closed Session

Dr. Urquhart motioned for the Board to go into closed session to discuss compensation, personnel and property matters. Ms. Scott seconded the motion and the Board approved unanimously.

Open Session

The Board returned to open session at 10:55am. Dr. Urquhart motioned to adopt the action taken in the closed session. Ms. Scott seconded the motion. Dr. Urquhart motioned for the meeting to adjourn. The motion was seconded by Mr. Edwards and the Board approved without objection.

Approved By:



Don Lebkes, Board Chair