

**Minutes of the Special Meeting
December 16th, 2021**

The Durham County ABC Board met in person and virtually via Zoom Meetings on the 16th day of December 2021.

Chair Edwards called the special meeting to order at 4:01 p.m.

Board Members Donald Lebkes, Gale Adland and Ryan Urquhart, and Interim General Manager Misty Walters were present in the room. Board Member Frachele Scott, Durham County ABC Attorney George Miller III, and Office Technology Assistant Ikzuri K. Garcia-Banda were present via Zoom. Stephen Straus, President and Co-Founder of Developmental Associates was also present via Zoom.

Conflict of Interest Review and Declaration

Chair ^{Edwards} ~~Lebkes~~ read the Board's Conflict of Interest Review and Declaration statement and asked Board members if they have an actual conflict or appearance of a conflict of interest with any items coming before the Board and, if so, does the Board member wish to recuse him or herself from deliberating and voting on the matter. All Board members verbalized that they have reviewed the agenda and do not have any conflicts.

Public Comment

Board Chair Edwards assured no one from the public had comments or questions for the Board. No questions or comments from the public were presented at this time.

Closed Session

The Board met to discuss a closed session personnel matter. Board Member Urquhart motioned to move to closed session. Board Member Adland seconded. The Board moved into closed session.

Open Session

The Board returned to open session at 5:30pm. The Board and Interim General Manager Misty Walters briefly discussed ways to make the Board Meetings more effective in the future. Board Member Ryan Urquhart made a motion to adjourn the meeting. Board Member Lebkes seconded the motion. The Board approved unanimously and the meeting was ended.

Approved By: _____



Daniel Edwards, Board Chair